

Report Date: 06 Jan 2015

Summary Report for Individual Task
091-94R-2003
Conduct Safety Inspection of Electronic Maintenance Facility
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD6 - This product/publication has been reviewed by the product developers in coordination with the FT. Lee/ CASCOT foreign disclosure authority. This product is releasable to students from foreign countries on a case-by-case basis.

Condition: In a operational environment, as supervisor of an electronics maintenance facility and given TB 385-4, Safety Requirements for Maintenance of Electrical and Electronic Equipment; TB 43-0116, Identification of Radioactive items in the Army; AR 385-10, The Army Safety Program (*Rar 004, 10/04/2011); AR 750-1, Army Materiel Maintenance Policy and other required references, and standard office supplies. You will assist the commander in the unit's accident prevention program, ensuring that your assigned personnel adhere to established safe operating procedures. To do this, you must establish specific methodical procedures to eliminate the causes of accidents. This task should not be trained in MOPP 4.

Standard: Identify and listed specific safety requirements, established an inspection schedule regarding what and how frequently to inspect, recorded deficiencies and recommended corrective action, and monitored progress reports. Conducted follow-ups to ensure deficiencies had been corrected.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: Your supervisor has made you the NCOIC of the shop and directed you to conduct monthly safety and electronics maintenance inspections. Identify and complete the inspection to standard.

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Prepare a priority listing of maintenance activities to be inspected, and planned inspections so that all activities were covered periodically.
2. Schedule the inspection so that normal operations were disrupted as little as possible.
3. Develop a suitable checklist of things to be inspected.
4. Conduct the safety inspection using the checklist.
5. Ensure corrective actions were taken to eliminate all safety hazards and deficiencies.
6. Establish and maintained a file of all inspection results.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed. Score the Soldier NO-GO if any performance measure is failed. If the Soldier fails any performance measure, show the Soldier what was done wrong and how to do it correctly.

Evaluation Preparation: Ensure all items required in the condition statement are on hand and all safety requirements are met.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Prepared a priority listing of maintenance activities to be inspected, and planned inspections so that all activities were covered periodically.			
Note :			
2. Scheduled the inspection so that normal operations were disrupted as little as possible.			
3. Developed a suitable checklist of things to be inspected.			
4. Conducted the safety inspection using the checklist.			
5. Ensured corrective actions were taken to eliminate all safety hazards and deficiencies.			
6. Established and maintained a file of all inspection results.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 385-10	The Army Safety Program http://www.apd.army.mil/pdf/r385_10.pdf	Yes	No
	AR 750-1	Army Materiel Maintenance Policy.	Yes	No
	TB 385-4	SAFETY REQUIREMENTS FOR MAINTENANCE OF ELECTRICAL AND ELECTRONIC EQUIPMENT	Yes	No
	TB 43-0116	IDENTIFICATION OF RADIOACTIVE ITEMS IN THE ARMY	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC

Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None